

Included in this pack are:

Acknowledgement of Service form HC2B

and either —

Admission form HC2C

if the claim is for a
specified amount

Defence form HC2E (which includes a section for
making a counterclaim)

or —

Admission form HC2D

if the claim is for an
unspecified amount or is
not a money claim

Defence form HC2F (which includes a section for
making a counterclaim)

You should read the "Notes for Defendant" attached to the claim form.

Complete —

If you admit the claim or the amount claimed and/or you want time to pay	the Admission form
If you admit part of the claim	the Admission form and the Defence form
If you dispute the whole claim or wish to make a claim (a 'counterclaim') against the claimant	the Defence form
If you need 28 days (rather than 14) from the date of service to prepare your defence, or wish to dispute the court's jurisdiction	the Acknowledgment of Service form

If you do nothing, judgment may be entered against you.

The address of the court is —

Courts Office
Isle of Man Courts of Justice
Deemsters Walk
Bucks Road
Douglas
Isle of Man
IM1 3AR

The Courts Office is open between 9.00 am and 5.00 pm Monday to Thursday, 9.00 am and 4.30 pm Friday.

When corresponding with the court, please address forms or letters to the Chief Registrar and quote the claim number.