Appointments Commission

Minutes of the Meeting of the Appointments Commission (AC)

19 June 2019

First Floor Committee Room, Murray House, Mount Havelock, Douglas

Present:Mrs Helen Booth (Chair)(HB)Mr Anthony Charnley(AC)Mr Alan Teare(AT)Dr Jacqueline Yates(JY)

Secretary: Mrs Kate Hooson-Owen (KHO)

Apologies: Mr Simon Jones (SJ)

The meeting commenced at 09:30

151/19	1. Minutes:	
	The minutes of the meeting held on 15 May 2019, which had been circulated prior to this meeting, were agreed, signed and approved for placing on the website.	
	Action: Secretary to place minutes on website	кно
152/19	2. GTS update	
	An officer from GTS attended the meeting to provide the Commission with an update surrounding the issues that members were experiencing with their government devices.	
	Following a discussion regarding an extension to password updates and a repository file 'SharePoint' the Commission agreed to proceed with the recommendations from the officer.	
	Action: Secretary to complete necessary paperwork to complete the recommendations	КНО
153/19	3. Recruitment:	
	a) OFT Financial Services Ombudsman Scheme – The Commission considered the suggested amendments provided by the OFT to the information pack. It determined to write back to the Department to ask what the rationale was for recruiting an additional Senior Adjudicator and the increase in the size of the panel in light of the small number of complaints referred to the adjudicators.	VUO.
	Action: Secretary to contact the Department	KHO
	b) VAT and Duties Tribunal – The Commission considered the information pack in	
	preparation for the forthcoming recruitment.	
		КНО

	d) Criminal Injuries Compensation Scheme – The Commission noted that the information pack had been sent to the Department for its comment in preparation for recruitment.	
	e) Health Services Consultative Committee – The Commission noted that no changes had been made by the Department to the information pack ahead of the forthcoming recruitment.	
	f) Online application form – The online application was sent to GTS as requested by the Commission to find a solution to the problems that are encountered by those trying to save the form online. Due to staff absence there have been no further updates at this time. The Commission will consider the response at its next meeting.	KUO
	Action: Secretary to add as an agenda item	KHO
	g) Notification of expiry of terms – The Commission discussed the current maximum terms letter that it issued to chairs and members when they have reached their maximum term. It determined to amend the letter to state that feedback is always welcomed by the Commission.	
	Action: Secretary to amend the letter	KHO
154/19	4. Consideration of Index of Tribunals:	
	The Commission noted the Index of Tribunals.	
155/19	5. Proposed Tribunal structure and resourcing:	
	a) The Commission noted the summary received from the Cabinet Office of the discussions that had taken place at the meetings to date of the working group. The Commission was concerned that it appeared no actions had been agreed by the group. The Commission was disappointed that despite having set out the rationale for requesting them, the group had again declined to share with the Commission the minutes of its meetings.	
156/19	The Commission noted that the working group is to hold a workshop on 3 July. 6. Any Other Business	
	It was agreed that the next meeting of the Commission would be on 21 August.	
157/19	7. Agree and sign off action points	
	The meeting concluded at 12:00 Chair Lee G Socia Date 21/08/19.	
	Sessions claimed	
	Four members attended Four sessions claimed	