

# Appointments Commission

## Minutes of the Meeting of the Appointments Commission (AC)

**4 December 2019**

**First Floor Committee Room, Murray House, Mount Havelock, Douglas**

**Present:**

Mr Alan Teare (Chair)	(AT)
Mrs Helen Booth	(HB)
Mr Anthony Charnley	(AC)
Dr Jacqueline Yates	(JY)
Mr Simon Jones	(SJ)

**Secretary:** Mrs Kate Hooson-Owen (KHO)

The meeting commenced at 09:30

<b>197/19</b>	<p><b>1. Interview:</b></p> <p>An interview was held in respect of the following vacancy:</p> <ul style="list-style-type: none"> <li>• Legal Aid Committee</li> </ul> <p><i>Interview rescheduled for Social Services Independent Review Body for January 2020.</i></p> <p><b>Interview concluded at 10:15</b></p>	
<b>198/19</b>	<p><b>2. Minutes</b></p> <p>The minutes of the meetings held on 20 November 2019, which had been circulated prior to this meeting, were agreed, signed and approved for placing on the website.</p> <p style="text-align: right;"><b>Action:</b> Secretary to place minutes on website</p>	KHO
<b>199/19</b>	<p><b>3. Proposed Tribunal structure and resourcing:</b></p> <p>The Commission noted the correspondence it received from the Cabinet Office and determined to invite the Head of Executive Office and Probate and Tribunals Manager to its next meeting. HB to review the documentation and prepare notes as a discussion point for the meeting.</p> <p style="text-align: right;"><b>Action:</b> Send calendar invitation Review documentation</p> <p>The Commission determined to respond to the letter it had received from the Cabinet Office dated 3 December.</p> <p style="text-align: right;"><b>Action:</b> Secretary to draft a response</p>	KHO HB  KHO
<b>200/19</b>	<p><b>4. Order for removal of Tribunal Members:</b></p> <p>The Commission noted that it had not received documentation relating to the draft Order. Item to remain on the agenda.</p> <p style="text-align: right;"><b>Action:</b> Secretary to add to January's agenda</p>	KHO



	<p>Mental Health Review Tribunal – The Commission noted correspondence from the Tribunal Section and determined to contact the Attorney General’s Office for advice.</p> <p style="text-align: right;"><b>Action:</b> Secretary to draft a letter</p> <p>The meeting was concluded with a vote of thanks from the Chair to the retiring member Dr Jacqueline Yates following her 5 year tenure.</p>	KHO
208/19	<b>12. Agree and sign off action points</b>	
	<p><b>The meeting concluded at 13:00</b></p> <p>Chair..... <i>Alan Yates</i> ..... Date.. <i>28th January 2020</i> .....</p>	
	<p><b>Sessions claimed</b></p> <p>Five members attended Five sessions claimed</p>	

